



Call for Applications: Board of Directors (Volunteer Positions)

As part of our commitment to anti-oppression values and advancing equity and inclusion in the Canadian media industry and arts community, this position prioritizes Regent Park residents and applicants who identify as Black, Indigenous, a Person of Color, queer, trans, non-binary, a woman, a person with a disability or a combination of these identities. We encourage you to self-identify in your application.

About Regent Park Film Festival (RPFF)

Regent Park Film Festival (RPFF) is a non-profit cultural and educational media arts organization. It's Toronto's longest-running, free community film festival, and the sole community film festival in Canada's largest and oldest public housing neighbourhood.

The key communities we serve are Black, Indigenous and People of Colour (BIPOC) communities, people with low-income, people who live in public housing, and Regent Park residents. We connect diverse audiences to representative films that can change the way they see themselves and their community members. In addition to our annual film festival and our outdoor summer screening series, we offer year-round community screenings, panel discussions, filmmaking workshops, industry internships, and our annual School Programs all at no cost to attendees or participants.

Since its inception in 2003, it has been vital to RPFF's mission to offer programming that is free and accessible to everyone, regardless of financial or social status.

About the Position

Key skills we are looking for is **fundraising expertise and community outreach experience**. We will also always prioritize Regent Park community members as we value the local and historical insights and knowledge of Regent Park residents, and look forward to continuing to build strong partnerships in the Regent Park community.

About RPFF Board

The RPFF board is a volunteer board that provides strategic and financial oversight of the organization. The board is responsible for:

- participating in the development of RPFF's strategic and operational plan and annual review



- hiring and evaluating the performance of the executive director
- ensuring strong financial management and approving RPFf's annual budget
- overseeing and reviewing RPFf's governance such as Board by-laws and policies
- championing the organization's mission, mandate, and programs
- supporting ongoing equity assessment and related plans to ensure RPFf is equitably serving the Communities We Serve
- attending monthly Board meetings and contribute to decision making related to governance for the RPFf
- serving on one or more board committees (including programming, HR, community outreach and communication, fundraising) to support and participate in RPFf's fundraising, programming, communication, and community outreach initiatives.
- identifying resources to support the organization's mandate and mission
- maintaining confidentiality about internal matters of the organization

Qualities we are looking for in Board Members:

- passion and commitment in supporting RPFf's vision, mission and strategic goals.
- readiness to contribute personal expertise, skills and insight
- openness to collaborate with board, staff, volunteers and community members
- passion for storytelling as a way for connecting communities and bringing about transformation and change

Term and Time Commitment

We ask board members to serve for a term of three years.

Board meetings are held monthly on a weekday evening and last 90-120 minutes. Board meetings are normally held at the Regent Park Film Festival office but are currently held virtually due to COVID-19 safety and health concerns.



Board members are expected to serve on one or more of the committees – Internal Systems, Funding and Fundraising, Programming, and Marketing.. Most committee work is conducted virtually.

Workload of each role on the board varies with board priorities and events, with an average of 7-10 hours per month, including board meetings and committee work.

Orientation and Training

Training is provided through an orientation session (conducted virtually). New board members are provided with an online board handbook which includes past meetings' minutes, strategic and operational plans, and reports from the Executive Director.

Application Process

To apply, please send a letter to Erin Cox, ecox@uwgt.org introducing yourself and explaining your interest. Please include in the subject line: **ATTN: RPFF Board**

We encourage applicants who reflect the diversity of our city in terms of race, religion, age, gender, sexual orientation, family/marital status, disability, socio-economic background, and ethnicity. If you fall into one or more of these groups, we welcome you to self-identify.

We welcome and appreciate all applications. If you have any questions before applying, feel free to email via the address above to set up a phone call with us.

Only applicants selected for an interview will be contacted. Thank you!